



## FALLS CITY INDEPENDENT SCHOOL DISTRICT

Todd Pawelek, Superintendent  
Wayne Lyssy, Board President

Julie Dunn, High School Principal  
Jessica Luna, Elementary Principal  
Beth DeLeon, Counselor

**Job Title:** School Counselor Pre-k -12

**Reports to:** Principals

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### PRIMARY PURPOSE:

Plan, implement, and evaluate a comprehensive school counseling program at assigned campus. Counsel students to fully develop each student's academic, career, personal, and social abilities and address the needs of special population students. Deliver guidance curriculum in various group sizes. Educate students of skills necessary to address troublesome circumstances, support students in challenging situations, and assist students with needed resources to navigate crisis situations.

### QUALIFICATIONS:

#### **Education/Certification:**

Master's degree in counseling from an accredited college or university

Valid Texas school counselor certificate

#### **Special Knowledge/Skills:**

Knowledge of counseling procedures, student appraisal, and career development

Excellent organizational, communication, and interpersonal skills

Ability to instruct students and manage their behavior

Ability to present information in one-on-one, small group, and large group situations to students, parents or guardians, and district staff

#### **Experience:**

Two years creditable experience as a classroom teacher

### MAJOR RESPONSIBILITIES AND DUTIES

GUIDANCE CURRICULUM

RESPONSIVE SERVICES

INDIVIDUAL PLANNING

SYSTEM SUPPORT

Applications are on the schools website: [Fcisd.net](http://Fcisd.net)

Please Send Applications to Jessica Luna or Todd Pawelek

830-254-3551

[lunaj@fcisd.net](mailto:lunaj@fcisd.net) or [pawelekt@fcisd.net](mailto:pawelekt@fcisd.net)

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